

BY-LAWS OF THE MIDWEST CACTUS AND SUCCULENT SOCIETY

Revision Date: 11/21/2021

1. PREAMBLE

1.1. This organization shall be known as and called the MIDWEST CACTUS AND SUCCULENT SOCIETY organized in August of 1936 by a group of men and women who, themselves were interested in the study and collection of cacti and succulents, desire to promote this interest in others and bring together these people living in the Midwestern United States for the creation of greater display of their collections.

2. MEMBERSHIP

2.1. Any person interested in cacti or succulents shall be eligible for membership in this Society. Application for membership shall be made in writing and presented to the Secretary.

2.1.1. Application shall inquire as such as: level of interest, size of collection, other gardening or plant associations, years of experience.

2.1.2. Categories of membership shall be: regular paid-up member, emeritus, inactive, affiliate, commercial, non-members [informational] on mailing list

2.1.2.1. Regular paid up members

2.1.2.1.1. Moved to inactive status at six months lapse in membership dues

2.1.2.1.2. Benefits of membership include but not limited to: newsletter, club library

2.1.2.2. Members are granted emeritus status through nomination from the floor at a regular meeting and passage by a simple majority vote.

2.1.2.3. A mailing list will be maintained for non-members, wanting to stay informed but not a qualifying member, such as out of state individuals; they will not have the rights or benefits of membership.

2.2. Upon payment of the membership fee, the applicant will then be subject to the full benefits of membership in the Society.

2.3. The annual membership fee shall be \$20.00 for a family

2.4. Membership shall run for one year from January 1st thru December 31st.

2.4.1. Dues are payable by the November meeting for the next following year.

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2.4.2. In case of a new membership falling in the middle of a year, that part of the dues payable to the local treasury shall be pro-rated on a semi annual basis.

3. OFFICES

3.1. The officers of the Society shall be as follows:

3.1.1. President - Two-year term

3.1.2. Vice-President - Two year term

3.1.3. Immediate past president

3.1.4. Secretary – Two year

3.1.5. Treasurer Two year

3.2. The Board shall consist of the above members

3.3. The duties of the President shall consist of presiding at all meetings and bringing forward at the regular meeting all business and correspondences for the consideration of the members.

3.3.1. When required the President shall have the duty of calling a special meeting to discuss club projects etc.

3.4. The duties of the Vice-President shall be to preside and carry on the duties of the President in his absence. The Vice President shall also be responsible for determining the monthly meeting programs. They shall report to the membership with the suggested program list at the February meeting.

3.5. The duties of the Secretary-Treasurer shall be to record the minutes of the various meetings, receive and answer all correspondences as instructed, maintains the roll and shares same with the treasurer.

3.6. Treasurer shall receive and dispense all funds and act as custodian of same. A statement shall be presented at each meeting as follows:

3.6.1. Cash on hand at close of previous meeting.

3.6.2. Bills paid and money received between previous and present meeting.

3.6.3. Cash on hand after such bills were paid.

3.7. The duties of the Board shall be to oversee the direction as well as the long range planning of the Society. The Board shall meet at least once a year to address needed items. The Board shall propose the following to the membership:

3.7.1. The setting of annual membership fees.

3.7.2. Fees in general which are part of the monthly meetings and annual plant show and sale.

3.7.3. Proposing membership probation/termination.

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- 3.7.4.Guidelines for the annual show and sale, proposed rules and fees.
- 3.7.5.Function as the nominating committee for the annual election of officers.
- 3.7.6.Committees when needed for such purposes as entertainment, exhibitions, auditing the Society's books or any other worthy purpose.
- 3.7.7.Act as the governing body of the Society for resolving any rule infringements by Society members.

4. ELECTION OF OFFICERS

- 4.1.Elections of officers will be held at the December meeting of the Society. Before the November meeting, the Board will meet to select candidates for the following offices.
 - 4.1.1.President
 - 4.1.2.Vice-President
 - 4.1.3. Immediate past president
 - 4.1.4.Secretary
 - 4.1.5.Treasurer
- 4.2.At the November meeting of the Society, the Board will present before the membership the slate of candidates. Additional nominations will be taken from the floor at this time.
- 4.3.At the December meeting of the Society, the elections of officers will be held. Should there be more than one candidate for any one office a ballot will be taken with a committee appointed from the floor to count and tabulate the ballots.
- 4.4.Board meetings are recorded and summarized by the secretary for presenting to the club membership at the next regularly scheduled meeting.
 - 4.4.1.The Society's members have the power to override any rulings of the Board. For this to happen a secret ballot will be taken at a regular or special meeting called for this purpose. At least one half of the active membership needs to be present for this voting. A majority of active members is required to override the Board's ruling.
- 4.5.A notice of amendment of these By-Laws may be brought forward at any regular meeting of the Society and delivered to the Board for review. If appropriate, the Board shall revise and present it to the membership for voting. A simple majority vote of active members ~~vote~~ is required for passage. An electronic copy of the by laws will be made available to all members through a club website or other digital media vehicle. A printed copy shall be maintained by the secretary. A printed copy can also be requested by any member.

5. MONTHLY MEETINGS

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5.1. The regular meeting of the Society shall be held in the afternoon of the third Sunday of each month. A quorum is a minimum ten active paid-up members. For the transaction of business, a quorum shall be required. Each member is to be notified by the Secretary one week before the date of the meeting.

5.2.: The president shall create, modify or change the agenda as required to conduct business in an orderly manner.

5.2.1. Roll call

5.2.2. Approval of the minutes

5.2.3. Treasurer's report

5.2.4. Committee reports

5.2.5. Correspondence

5.2.6. Old Business

5.2.7. New Business

5.2.8. Plant of the month

5.2.9. Program

5.2.10. Open discussion

5.2.11. Information on next month's meeting

5.2.12. Adjourn